



INSTRUCTIONS TO OBTAIN THE MEMBERSHIP

1. Duly completed applications together with the following documents should be delivered to the alumni or sent by registered post addressed to the General Secretary, NDES & Sp. Eng. Apps. Alumni Association, Main Office, Tool Saappuwa, No 549, Kandy road, Peliyagoda.

OR

Send the scanned documents to contact@ndesalumni.com, setting the heading as "Application of *your name*".

Insert your name in the section *your name*.

2. Copies of the following documents are to be annexed to the application form.

2.1 NDES Certificate. /NDES Transcript **or** Special Engineering Apprentices Certificate/Transcript

2.2 NIC Copy

2.3 Customer copy of the bank deposit slip. (You may keep a Photo-Copy of the Slip for your reference.)

2.4 Two Nos. Of Photographs (Passport size)

3. Registration fees& Membership fees (Total 1500/=) can be made to any **Commercial Bank Branch**.

Account Number : -1620039001

Account Name : -The Special Apprentices Association of Sri Lanka

Name of the Bank : -Commercial Bank Branch.

Branch : -Rajagiriya Brach

Account Type : -Current account

4. Payment also can be made by a Cheque / Bank Draft drawn in favour of "The Special Apprentices Association of Sri Lanka" attached to the application indicating the following.

Cheque /Bank Draft No:-

Amount:-

Date:-

5. The Alumni Main office is open on weekdays from 9.00 a.m. to 5.00 p.m. except on Saturdays, Sundays and public / mercantile holidays.

6. Photocopies of the application forms should not be used. Application can be downloaded from alumni web site www.ndesalumni.com



NATIONAL DIPLOMA IN ENGINEERING SCIENCES & SPECIAL ENGINEERING APPRENTICE'S ALUMNI ASSOCIATION

INSTITUTE OF ENGINEERING TECHNOLOGY

No.549, Kandy Road, Peliyagoda, Sri Lanka | www.ndesalumni.com | contact@ndesalumni.com

7. Application form to be filled in block capital letters.
8. Application to be certified by two members of the NDES & Sp. Eng. Apps Alumni Association
9. Please note that Money Orders will not be accepted
10. Any submission missing the relevant documents and the payment will have to re-submit

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